

# FROM THE LIBRARY

VOLUME 5, NUMBER 1

AN OCCASIONAL PUBLICATION

SEPTEMBER 1999

## Notes from the Librarian A Space Odyssey

*The great need of the library is room for growth. The librarian can only again call attention to the facts stated ...in preceding years...The matter is one of interest and importance to the entire college, and a satisfactory solution can hardly be secured without the active co-operation of the Governing Boards.*

Although these words ring true today, they were penned in 1898 by one of my distinguished predecessors, George T. Little. Within two years, the College announced plans to build a new library, made possible by Gen. Thomas Hamlin Hubbard's generous donation.

Since a critical shortage of book space again is our Library's most pressing need, I am delighted to announce that renovation plans are finally moving ahead and that the project budget has been increased to \$4.5 million. I expect proposed plans to be presented to the Board this academic year.

The renovations will re-assign the college administrative offices on the basement and first levels of Hawthorne-Longfellow to the Library. The President and Academic Dean will remain on the second floor for now; long-term, the Technical Services Department is slated to relocate there. The project has several goals: to create additional stack space; to accommodate new technologies; to provide some group study spaces in response to new pedagogical methods and learning styles; to create more efficient, comfortable staff work spaces; to create the George J. Mitchell Reading Room in Special Collections; and to make portions of the library more pleasant place for research, teaching and reading. In the process of achieving these goals, the building will be upgraded to meet new code regulations.

At this writing, I hope that the renovations will be phased over several years to cause minimal disruption to library services during the academic year. This past summer, the former Dean of Students' space on the third floor (where the Library recently processed Senator George Mitchell's papers) was renovated into a suite of electronic service spaces for the Educational Technology Task Force and the Library (see article on page three). The next phase will begin this winter, when the Controller moves from the H-L basement to 85 Union Street and compact shelving is installed to house portions of Archives and Mitchell collections. In the spring,

staff will move into offices currently occupied by the Treasurer. Substantial construction work will be done in the next two summers.

We have been working with architects Ann Beha Associates for 2-1/2 years, with a building committee that includes Paul Nyhus, Dean Craig McEwen, Blythe Edwards, William Gardiner, Judy Montgomery, Karl Fattig, Richard Lindemann, and a student. We also have engaged consultant Jay K. Luckner, Librarian Emeritus, M.I.T. Libraries.

Why has the planning gone so slowly? Because we are trying to meet many needs within a modest budget. While no project budget ever is as big as planners wish, the H-L project has two particularly vexing culprits: codes and asbestos. In the 34 years since H-L was built, building, electrical and fire codes have been revised and the Americans With Disabilities Act (ADA) was passed. A lot of the budget will be assigned to the important task of upgrading infrastructure to bring H-L into conformance with current safety and accessibility standards. And some ceiling areas may require asbestos abatement before renovations can proceed. These changes leave less money than we wish for additional stacking, furniture, lighting, and esthetic improvements.

The project poses an additional challenge: we have known from the start that H-L, the connector and the Hubbard stacks combined, even with the addition of all H-L space currently assigned to college administration, is too small to house all currently shelved Library collections plus ten years' projected growth. As a consequence, our renovation planning is predicated on establishing an offsite storage facility to house 100,000 volumes and some Archives and manuscript material. I will be consulting with the faculty Library Committee as we begin to identify criteria for selecting titles to move offsite. **Do not fear:** Our librarians will work in full partnership with faculty on this process.

We are excited that renovations finally have begun. I will continue to report back as our "Space Odyssey" proceeds.

**Sherrie Bergman**

## Table of Contents and Direct Document Delivery

The Library is pleased to announce that it has entered an agreement with the UnCover Company to provide electronic table-of-contents and direct fax or FTP delivery of journal articles to faculty and staff. Reveal, UnCover's table of contents service, replaces ContentsAlert, which ceased at the end of June. Although UnCover's journal title coverage is different from that of ContentsAlert, we are happy to report that you will find most of the titles you previously requested and many more through this new service. In addition, you may create a search profile of key words and authors' names. The database automatically searches for these terms and journal titles each week, and sends the results to your e-mail address. Faculty and staff who have been using the ContentsAlert service will need to transfer to Reveal.

Faculty and staff may now directly order journal articles needed quickly through UnCover's document delivery service, on a trial basis. Although holdings vary for the more than 3,000 journal titles, UnCover can supply fax or digital images of many articles published in the last ten years. Most articles will be delivered to your fax machine or e-mail account within 24 hours and costs will be billed to the Library. While the Interlibrary Loan Department has access to comprehensive resources and is happy to expedite your Priority Requests, the Library continues to explore alternative approaches to containing journal subscription costs, while meeting your rush article delivery needs.

Both of these services are described in detail at the UnCover Company web site at: <http://uncweb.carl.org/uncover/unchome.html>. Additional information regarding this document delivery service is available at: <http://www.bowdoin.edu/dept/library/services/docdel.html>

Before you begin using these services, you must set up an account with UnCover. The Library has formed a set-up team to provide assistance and to distribute the necessary passwords. To get started with both new services, contact a member of the team, or call x3227. One-hour workshop sessions will be scheduled later in the semester. In the meantime, please let us know how we might assist you to make use of these new services.

### Set-Up Team Members:

Kathleen Kenny, [kkenny@bowdoin.edu](mailto:kkenny@bowdoin.edu), x3265  
Sara Amato, [samato@bowdoin.edu](mailto:samato@bowdoin.edu), x3880  
Karen Cook, [kcook@bowdoin.edu](mailto:kcook@bowdoin.edu), x3683

## New Audio Books

In response to a growing number of requests to continuously update our audio tape collection, the Library recently has contracted with Landmark Audiobooks of Boulder, Colorado to lease new audio books. This new service will deliver 50 new titles on a rotating basis exchanged every 90 days.

At any time during the year we can return part (or all) of the collection to be replaced by an equal number of new audio titles. While this program customization is entirely up to us, the typical program replaces titles every three months. Any book that we have not exchanged within 15 months will become a permanent part of our collection.

We will begin the program with a collection comprised of 80% unabridged titles and 20% abridged. Generally, the Library will choose only unabridged editions, but several people have requested titles with fewer numbers of tapes. In most instances, the abridged titles will be nonfiction, although this could alter as the program progresses. We would like to hear your comments and title suggestions!

---

## Holds, Recalls and Renewals

CBB students, faculty and staff may place *Recalls and Holds* on items in circulation. A *Recalled* item will be called back before the original due date. The original borrower may keep the item for at least two weeks from check out and then will be notified that the item must be returned within five days because it is needed by another patron. The requester will be notified via e-mail when the item has been returned. If the requester is not in a hurry to receive the book, there is an option to place a *Hold* instead of a *Recall*. In this case, the item cannot be renewed beyond the original due date. The requester will be notified whenever the item is returned. Books on *Hold* or *Recall* will be held at the Circulation Desk for one week, during which time only the requester may check them out. A patron's privacy is of paramount importance to the mission of the Library and applies to all Library transactions. No borrower or requester's name will be released to any other patron.

Patrons can use the *View Your Record* feature to see a list of their checked-out materials and to renew items. From the Bowdoin College Library Gateway, select Library Catalog then click on the blue *View Your Record* box under the yellow and blue CBB Libraries Search box. After entering their name and five digit ID number, patrons may view a list of library materials and select items to renew. Reserves may be renewed once.

## Summer '99 Library Renovations

Renovations of the Hawthorne Longfellow Library began this summer with the conversion of the former Dean of Students' office space on the third floor to a new suite of spaces serving educational technology. The redesigned space provides new media design laboratories, an improved video viewing room, a new video conferencing facility, which was funded by a Library and Information Technology grant from the Andrew W. Mellon Foundation to Colby, Bates and Bowdoin, and a seminar room with data/video projection capabilities, which will be a teaching space for librarians and faculty members.

The space also provides offices for Peter Schilling and members of the Educational Technology staff: Deborah Gibson, Sarbartha Bandyopadhyay (Bandy), Kurt Greenstone, and Jennifer Snow, as well as for Randy Downer, VRML Programmer (Biology Dept. Liaison), and Library staff members Sara Amato, Electronic Services and Web Development Librarian, and Shana Goodall, Library Information Technology Specialist.

Funding for the renovations was partially supported by the National Endowment for the Humanities and the USG Foundation. Watch for announcements of an open house in the new educational technology area, to be held early this fall.

### Cooperative CBB Collection Building

Beginning this fiscal year, the Library asks all selectors of Library materials to consider carefully whether to order materials for Bowdoin's collection that are already owned by Bates and/or Colby. As we attempt to manage more efficiently our financial resources and to expand the depth and breadth of our joint collecting, we urge selectors help us by thinking of CBB as a single collection. Now that the CBB Request is working and circulation policies are consistent among the three libraries, users can easily access materials from any collection. Most requests arrive within two days or three days at the latest.

We recognize there are many materials that should be duplicated in each collection, and the Library is pleased to order these without hesitation. At the same time, there are many instances when one copy of a title among the three collections is sufficient. We hope all selectors will take this undertaking seriously and join us in this effort to utilize resources wisely.

## Library Web Page for Faculty

Look for the new Library Web page developed just for faculty on the Library Gateway:

<http://www.bowdoin.edu/dept/library/services/forfaculty.html>

Find answers to Frequently Asked Questions, descriptive services for faculty, with help placing items on reserve, and more. Whether you have been at Bowdoin for five days or for five decades, you will find useful information at this site.

---

### Richard Lindemann, Director of Special Collections and Archives

Richard H.F. Lindemann has been appointed Director of Special Collections and Archives. He will be responsible for the library's distinguished collections of rare books, archival material and manuscripts, including the Sen. George J. Mitchell Collection, and he will share responsibility for library preservation programs.

Mr. Lindemann brings over 15 years' experience in special collections librarianship and archives management. He comes to Bowdoin from the Mandeville Special Collections Library at the University of California, San Diego, where he most recently served as Associate Director and Head of Technical Services and oversaw preservation activities for Special Collections holdings as well as the Electronic Services division in Special Collections, which develops digital products for the web.

Previously Mr. Lindemann served as Instructor in the Department of History, University of Virginia; Reference Archivist in Special Collections at Emory University; Assistant University Archivist in the Department of Manuscripts and University Archives and Head of Public Services in the Special Collections Department at the University of Virginia Alderman Library; and Special Collections Librarian at University of California, San Diego.

Mr. Lindemann earned an A.B. degree with honors in History at the University of Georgia, an M.A. and Ph.D. in Medieval European History at the University of Virginia, an M. Librarianship at Emory University, and he holds a certificate from the Modern Archives Institute of the National Archives and Records Administration. He is a member of Phi Beta Kappa, the American Library Association and the Society of American Archivists. He has participated on panels and programs at local, regional and national archival and library conferences, has served as a consultant on archival practices and has contributed numerous articles to scholarly publications. He will assume his new duties at Bowdoin on September 15.

## New Electronic Resources

The Library added several new resources over the summer. You can access all databases through the Library Gateway from the Indexes/Database page at <http://www.bowdoin.edu/dept/library/erl/>

**Historical Newspapers Online** makes available online access to newspaper indexes which can be difficult to search in the print versions, or for which the Library has incomplete holdings. Included are:

**The Official Index to The Times**, 1906-1980  
(1946-1969 not yet available)

**Palmer's Index to The Times**, 1790-1905:  
full-text for 1852-1870 forthcoming

**The Historical Index to the New York Times**,  
1851-1923:  
1863-1905, now available  
1913-1923, available November 1999  
1851-1862 and 1906-1912, available April 2000

**Periodical Contents Index** (1770-1991) What makes this resource especially welcome is the rare coverage of older journal issues and obscure titles. It is likely that nowhere else will you find online indexing to Ladies' Garment Worker, 1910-1918. **PCI** indexes thousands of journals in the arts, social sciences and humanities.

### Off Campus Access to Library Electronic Databases

You now can access most of the Library's Web based research databases from off campus. With only a few minor changes to the configuration of your Web browser, you will be able to access everything from NPR news transcripts to article citations and full-text articles from the Library's online journal indexes. For more information on the types of resources available, contact the Hawthorne-Longfellow reference desk at x3227.

Instructions are located at:

[http://www.bowdoin.edu/dept/library/  
services/proxy.html](http://www.bowdoin.edu/dept/library/services/proxy.html)

If you see a message reading "Access forbidden from off campus", you have not properly configured the proxy settings in your browser. If you receive the message "Proxy Authentication Failed" or "Proxy Authorization Required", you have entered an invalid username and password combination. Please be sure to use your new e-mail server (LDAP) password. If you see either of these errors, contact the CIS Help Desk at x3030 for assistance. For all other errors or assistance in searching the databases, please call Sara Amato, Electronic Services Librarian at x3880.

**Digital National Security Archives** is a full-text source, of interest in the study of American history, government and foreign policy. **DNSA** contains twelve complete collections of declassified documents relating to the following subjects: Afghanistan, Berlin Crisis 1958-1962, Cuban Missile Crisis, El Salvador, Iran-Contra Affair, Intelligence Community, Iran Revolution, Military Uses of Space, Nicaragua, Nuclear Non-Proliferation, Philippines, and South Africa.

**Grove's Dictionary of Art Online** is based on the 34-volume print work. It covers all forms of the visual arts: painting, sculpture, architecture, graphic and decorative arts and photography, from prehistory to the 1990s. This online version features updates and web links.

**Population Index** reflects the print version and allows web-based searching, beginning in 1986. The index, a quarterly publication of the Office of Population Research in Princeton, includes abstracts of journal articles, books, and dissertations related to demographics. The site is freely available on the web. For earlier coverage see, the Library's print volumes, which begin in 1958.

In addition, we are offering *trial access* to **Iter**, an index to materials covering medieval and renaissance topics.

**Iter**, meaning *a journey* or *a path* in Latin, covers Medieval and Renaissance topics (400-1700). It currently provides access to articles from the *full run* of over 300 journals, starting as early as 1843. In the future **Iter** will cover books, dissertations and conference proceedings. This database provides complementary coverage to the print index, **International Medieval Bibliography**.

### Computing in the Library

Over the summer, the **Electronic Classroom** computers were replaced with newer, faster machines. This allowed the library to move the former ECR machines to the first floor electronic reference area. The result? More powerful computing access for patrons, a cutting edge technology classroom for library teaching, and additional computers for research.

Laptops can be **connected to the campus network** from study spaces throughout Hawthorne- Longfellow. Ports, indicated by a World Wide Web icon, can be found on the: Lower Level: periodical stacks; First Floor: North and South Reading Bays and West wall carrels; Second Floor: Pierce Reading Room and North wall carrels; Hubbard Hall sixth floor. Inquire at the Circulation Desk for more information.

## First Year Library Orientation

For the third year, the Library will hold orientation sessions for First Year Students. Librarians will provide basic information about Library services and a general introduction to searching the Library catalog, periodical indexes and the World Wide Web.

Students will also be introduced to the Library's *Getting Started* Web page at <http://www.bowdoin.edu/dept/library/1st/> to reinforce information from the session and for future reference.

Orientation sessions will begin September 6th and continue through September 23rd. Students will attend a session with other members of their residence halls. **Since attendance is highly recommended, but not required, we ask faculty to strongly encourage their First Year Students to attend.**

Once acquainted with these fundamental library skills, students are better prepared for advanced library instruction tailored to individual course needs.

To plan a library instruction session for an individual class, please contact your liaison librarian.

---

## Copyright Information for the Bowdoin Community

Questions about copyright? Here are three campus Web sites to help provide answers regarding:

*Use of copyrighted materials for Library reserves and classroom distribution:*

<http://www.bowdoin.edu/dept/library/tools/copyright.html>  
(Developed by the Library and Bookstore)

*Copyright and Digital Education:*

<http://www.bowdoin.edu/dept/ettf/topics/research/copyright/html/intro.html>  
(Developed by EETF)

*Copyright and Web design:*

<http://www.bowdoin.edu/dept/library/internet/webdesign.html>  
(Developed by the Library).

---

## Court Decisions Relocated

This summer Library staff and students moved the large caselaw sets from the H-L third floor to the Government Documents stacks. The move brings together related research materials and provides much-needed additional shelving space in the third floor stacks. The three sets now housed in the Government Documents collection are **U.S. Supreme Court Reports Lawyer's Edition**, containing decisions of the U.S. Supreme Court; the **Federal Reporter**, reporting decisions of the U.S. Courts of Appeals; and the **Federal Supplement**, reporting decisions of the U.S. District Courts. These caselaw sets can all be found under the classification KF in the Government Documents stacks.

## Library is Founding SPARC Member

Bowdoin recently joined over 100 leading research universities and became a founding member of SPARC, *The Scholarly Publishing & Academic Resources Coalition*. SPARC is an alliance of libraries that fosters expanded competition in scholarly communication.

Launched with support from membership of the Association of Research Libraries (ARL), SPARC creates "partnerships" with publishers who are developing high quality, economical alternatives to existing high-priced publications.

By partnering with publishers, SPARC aims to:

- ◆ create a more competitive scholarly communication marketplace where the cost of journal acquisition and use is reduced, and publishers who are responsive to customer needs are rewarded;
- ◆ ensure fair use of electronic resources, while strengthening the proprietary rights and privileges of authorship;
- ◆ apply technology to improve the process of scholarly communication and reduce the costs of production and distribution.

SPARC is influencing the marketplace positively by encouraging publishers to enter markets where the prices are highest and competition is needed most—primarily in the science, technical, and medical areas.

SPARC:

- ◆ solicits and encourages the introduction of new publications of high quality and fair price; and
- ◆ generates support for SPARC projects from distinguished faculty, educational organizations, professional societies, and scholarly publishers.

The initial electronic publications the Library will receive are *Evolutionary Ecology Research*; *Phys Chem Comm* from the Royal Society of Chemistry; and *Organic Letters* from the American Chemical Society. **These titles will be available on your desktop.** For more information, visit the SPARC Website: [www.arl.org/sparc](http://www.arl.org/sparc). Watch for updates in the Faculty/Staff Digest, or call Kathleen Kenny, Science Librarian at x3265, or Sherrie Bergman, Librarian at x3281.

## News and Notes From Audio-Visual Services

We are pleased to announce the installation of three data/video projection systems in Druckenmiller Hall. Druckenmiller 4 and 10 will be ready for projection by the start of classes. Room 6 is slated to be completed during September. Each room will be capable of projecting images from the networked Mac computer housed in the room, as well as from a laptop. Video and sound projection will also be available in the three rooms.

AV Services will provide group and individual training for users of the newly improved Druckenmiller classrooms. We offer scheduled training sessions for all classrooms housing data/video projection equipment, and are happy to provide training on the use of slide projectors, overhead projectors, TVs, or any other audiovisual equipment. To find out more about training opportunities or to schedule your personal training session, please call AV Services at x3612.

We would like to remind everyone that *one week's notice* is required for all audiovisual requests. Late requests are handled on a case-by-case basis, depending upon availability of equipment and staff. AV equipment and services are scheduled through Roberta Davis (x3421) in the Events Office. If you are unsure of which equipment you need to schedule, or if you have questions about available equipment and services, please call the AV office at x3612.

## New Design for Academic Universe from Lexis/Nexis

Academic Universe, the fulltext database of news and legal information from Lexis/Nexis, has a new look after being reorganized for better access. The Lexis/Nexis design team solicited extensive input from academic librarians, faculty and students, and the redesign represents a substantial improvement. In the past this database has been widely used by students in government, economics, history and sociology for access to a broad variety of newspapers of the last 20 years and for state and federal legal cases.

The database is now divided into five broad categories: News, Business, Legal Research, Medical and Reference. Within each category are subdivisions, such as Today's News, Wire Service Reports, World News, etc. where the actual searching is done. Search screens are simpler and include more ways to modify searches. Other noteworthy new features include expanded help screens, a section on how to cite articles from Academic Universe, and a good list of sources of the articles. New files have been added, most notably foreign language news and all U.S. patents.

Please give this newly redesigned database a try. Questions can be directed to the Reference Desk at x3227.

---

The Library will offer these Internet classes during the Fall semester to Bowdoin students, faculty, staff and Friends:

### AN INTRODUCTION TO THE WORLD WIDE WEB

This class introduces new users to the World Wide Web and its many varied resources:

**Tuesday, September 21, 2:00-3:30 pm**

**Tuesday, October 5, 3:30-5:00 pm**

### FINDING IT ON THE WEB: Understanding Search Engines

Learn how you can take advantage of the unique search features of several major search engines:

**Thursday September 23, 9:30-11:00 am**

**Wednesday October 6, 3:30-5:00 pm**

**Tuesday, October 19, 9:30-11:00 am**

PLEASE SIGN UP IN ADVANCE BY CALLING THE REFERENCE DESK AT X3227. CLASSES MEET IN THE ELECTRONIC CLASSROOM IN THE HAWTHORNE-LONGFELLOW LIBRARY.

---

Bowdoin College Library  
3000 College Station  
Brunswick, ME 04011  
library@bowdoin.edu